

## AGENDA

**Meeting:** PEWSEY AREA BOARD  
**Place:** Pewsey Vale School, Wilcot Rd, Pewsey SN9 5EW  
**Date:** Monday 15 September 2014  
**Time:** 5.30 pm

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Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Will Oulton (Senior Democratic Services Officer), on 01225 713935 or email [william.oulton@wiltshire.gov.uk](mailto:william.oulton@wiltshire.gov.uk)  
Or Caroline Brailey (Pewsey Community Area Manager) 01225 718609 or email [caroline.brailey@wiltshire.gov.uk](mailto:caroline.brailey@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Jerry Kunkler	Pewsey
Paul Oatway	Pewsey Vale
Stuart Wheeler	Burbage + Bedwyns

***Map enclosed at page 1***

## Items to be considered

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1 **Welcome and Introductions**

2 **Apologies for Absence**

3 **Minutes** (*Pages 1 - 14*)

To confirm the minutes of the meeting held on 7 July 2014.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements** (*Pages 15 - 16*)

a. Wiltshire Fire & Rescue Service Consultation

6 **Better Care Plan**

To receive a presentation on the Better Care Plan, followed by questions and answers.

7 **Youth Activity Review and Area Board Youth Funding** (*Pages 17 - 18*)

Cllr Laura Mayes to present an update following the recent youth activity review and to explain how area boards can help provide activities in line with the priorities of the community area.

The meeting is also asked to consider some urgent applications, outlined in the attached report. The Committee is recommended to delegate authority, to the Community Area Manager (in consultation with the Chair), to award monies from the youth fund, once it has been allocated, as follows:

Pewsey Vale School, Breakfast Club - £2000

Great Bedwyn Youth Club, Animation Project - £331

8 **Pewsey Campus Update**

To receive an update regarding the Pewsey Campus.

9 **Area Grant Funding** (*Pages 19 - 54*)

**The purpose of the report is as follows:**

**A.** To ask councillors to consider five applications seeking 2014/15 Community Area Grant funding which are summarised below.

1. Manningford Village Hall requesting £1,545 towards purchase and installation of acoustic panels
2. Manningford Parish Council requesting £500 towards purchase and installation of defibrillator
3. Woodborough Road Safety Group requesting £446 for hedging to the path at the field in Smithy Lane to protect the privacy of residents
4. Wilcot Cricket Club requesting £5,000 towards a new pavilion
5. Pewsey Area Youth Council requesting £174 towards the purchase of XBOX driving equipment

**B.** To ask councillors to consider one application for Digital Literacy Funding as follows

Pewsey U3A for the purchase of a laptop to enable the group to run a computer group

**C.** To ask councillors to consider an additional £500 for campus expenses as previously agreed by the Area Board in September 2013.

10 **Community Area Transport Group (CATG) 23rd July 2014**  
(Pages 55 - 58)

To receive an update from the CATG following its meeting held on 23 July and consider any recommendations arising.

The notes of the CATG meeting held on 23 July are attached to the agenda and included recommendations (recorded at Minute 10) for the Board's approval.

11 **Partner Updates**

To note the attached updates from partner organisations:

- 11a **Wiltshire Police** (Pages 59 - 62)
- 11b **Wiltshire Fire and Rescue Service**
- 11c **Wiltshire Clinical Commissioning Group (CCG)**

- 11d **Pewsey Community Area Partnership**
- 11e **Parish Councils** (*Pages 63 - 66*)
- 11f **Pewsey Youth Advisory Group (YAG)**
- 11g **Pewsey Area Campus Team**
- 11h **Good Neighbour Scheme**
- 12 **Urgent Business**

Time permitting, the Chairman will invite questions and comments on issues not covered elsewhere in the agenda.
- 13 **Future Meeting Dates and Close**

**Future Meeting Dates**

**Monday, 3 November 2014**

7.00 pm

Woodborough Social Club, Smithy Lane, Pewsey SN9  
5PL

**Monday, 12<sup>th</sup> January 2015**

7.00pm

Venue to be confirmed

**Monday, 9<sup>th</sup> March 2015**

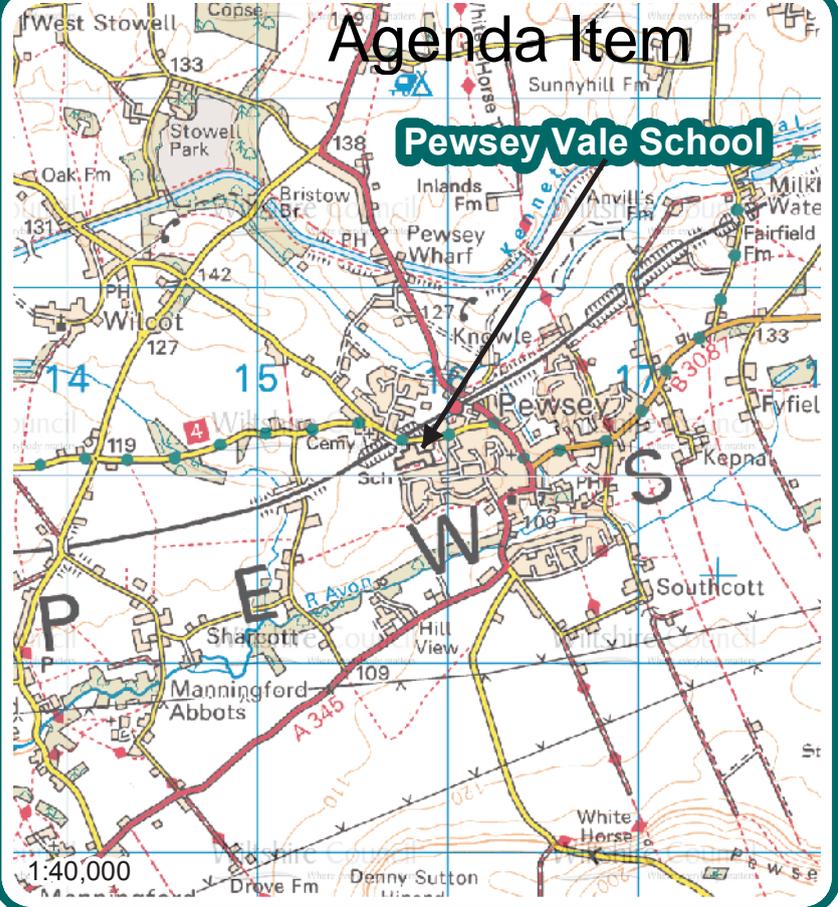
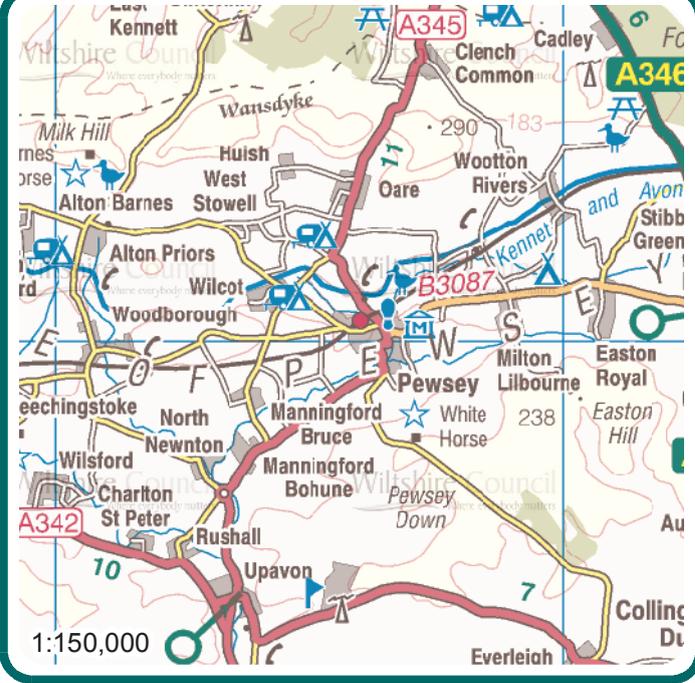
7.00pm

Venue to be confirmed

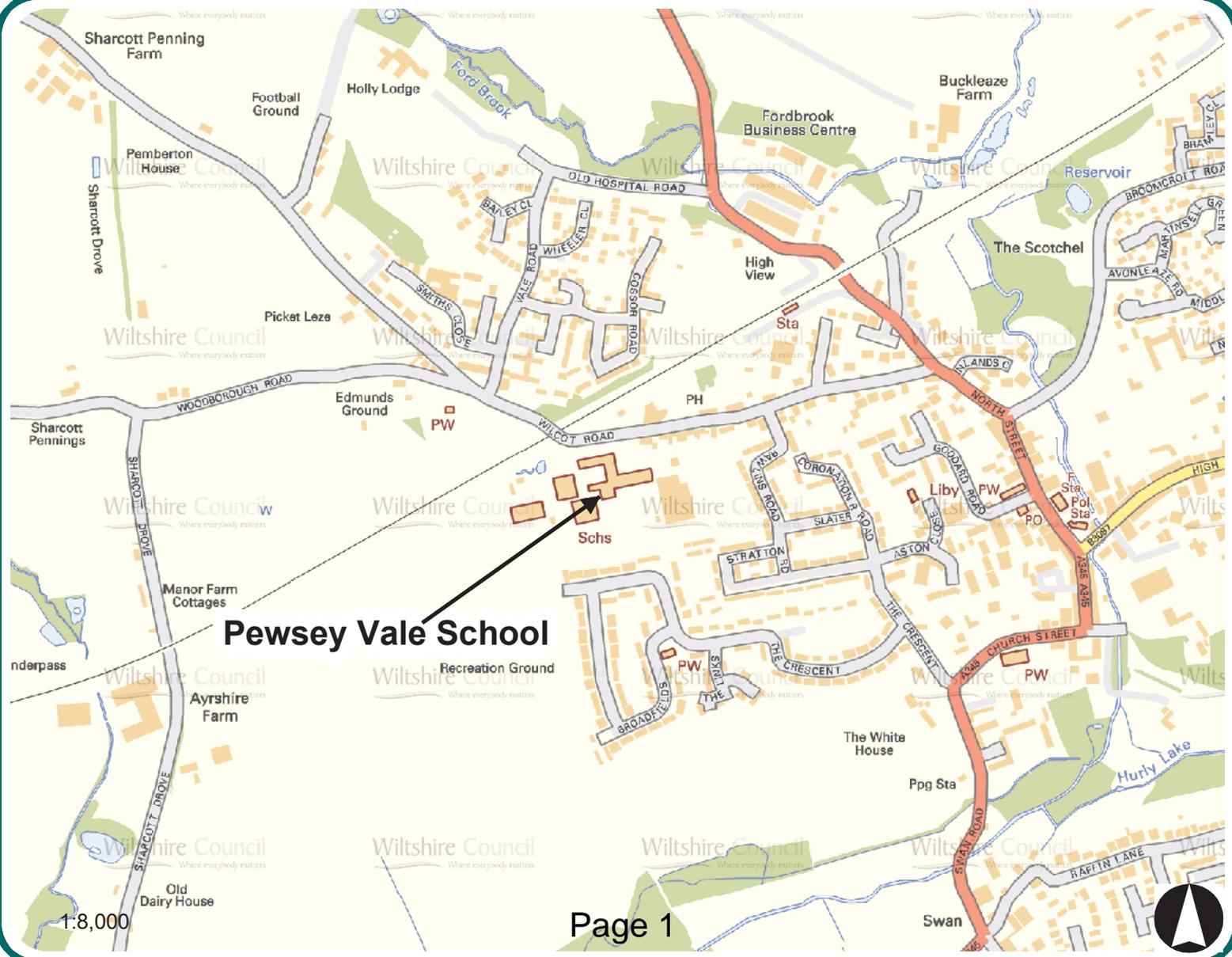
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# Agenda Item

## Pewsey Vale School



**Pewsey Vale School**  
Wilcot Road  
Pewsey  
Wiltshire  
SN9 5EW



## Pewsey Vale School



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# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Bouverie Hall, North Street, Pewsey SN9 5ES  
**Date:** 7 July 2014  
**Start Time:** 7:00 pm  
**Finish Time:** 8:40 pm

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Please direct any enquiries on these minutes to:

Sharon Smith (Senior Democratic Services Officer), Tel: 01225 718378 or (e-mail) [sharonL.smith@wiltshire.gov.uk](mailto:sharonL.smith@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman)  
Cllr Paul Oatway  
Cllr Stuart Wheeler (Vice Chairman)

### **Wiltshire Council Officers**

Caroline Brailey, Community Area Manager  
Sharon Smith, Senior Democratic Services Officer  
Matthew Carbine, Multi Media Officer  
Steve Matthews, Community Coordinator, Highways

### **Parish Councils**

Alton Parish Council – Steve Hepworth  
Charlton and Wilsford Parish Council – Bob Montgomery  
Easton Parish Council – Hew Helps, Margaret Holden  
Grafton Parish Council – Susie Brew  
Great Bedwyn Parish Council – Charles Howell  
Ham Parish Council – Susie Eldridge  
North Newton Parish Council – Carolyn Whistler  
Pewsey Parish Council – Simon Shaw, Curly Haskell, Alex Carder, Peter Deck, Patrick Wilson, Terry Eyles  
Rushall Parish Council – Colin Gale

Shalbourne Parish Council – Mike Lockhart  
Upavon Parish Council – Paul Cowan, Keith Howard  
Wilcot and Huish Parish Council – Dawn Wilson  
Woodborough Parish Council – John Brewin

**Partners**

Wiltshire Police – Matt Armstrong  
Wiltshire Fire and Rescue – Mike Franklyn  
Pewsey Campus Team – Curly Haskell  
Pewsey Community Area Partnership (PCAP) – Susie Brew, Patrick Wilson

**Total in attendance: 52**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
13	<p><u>Election of Chairman</u></p> <p>The Senior Democratic Services Officer presided over the first item of business, seeking nominations for the position of Chairman of the Pewsey Area Board for the ensuing year.</p> <p><b><u>Decision:</u></b>  <b>Cllr Jerry Kunkler was appointed Chairman of the Pewsey Area Board for the ensuing year.</b></p>
14	<p><u>Election of Vice Chairman</u></p> <p>The Chairman sought nominations for the position of Vice Chairman of the Pewsey Area Board for the ensuing year.</p> <p><b><u>Decisions:</u></b>  <b>Cllr Stuart Wheeler was appointed Vice Chairman of the Pewsey Area Board for the ensuing year.</b></p>
15	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers present.</p>
16	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Ian Gibbons, Associate Director Wiltshire Council.</p>
17	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 12 May 2014 were agreed as a correct record and signed by the Chairman.</b></p>
18	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest received.</p>
19	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Boards attention to the Announcements within the agenda pack as detailed below.</p> <ul style="list-style-type: none"> <li>• <b>Outcome of Youth Activity Review</b> – On 10 March Cllr Richard Gamble (Portfolio Holder for Education, Skills and Youth) attended the Board meeting</li> </ul>

as part of a wider consultation with local communities on the future delivery of youth activity.

Following the consultation a report was presented to the Council's Executive where a new community level approach service model was agreed. A copy of the press release, published after the meeting on 15 May, was circulated for information.

The new model would include replacing the Youth Advisory Group (YAG) with a Local Youth Network (LYN) as a sub group of the area board. This new group would advise area boards, recommend local priorities and help monitor the quality and effectiveness of youth activities.

- **Garden Waste Consultation** – The Council was undertaking a consultation on kerbside garden waste collection from 1 July 2014 to 1 September 2014. Copies of the full announcement could be found on page 15 of the agenda.

Details of the consultation would be available on the Council's consultation webpage which could be found at:

<http://www.wiltshire.gov.uk/council/consultations.htm>

- **Mini Recycling Sites** – Details of the removal of mini recycling sites around the County due to the success of kerbside collection were provided at the previous meeting.

13 key sites would now remain open across the County, details of which could be found on page 17 of the agenda.

- **CIL (Community Infrastructure Levy)** – Wiltshire Council submitted its Draft Charging Schedule for examination on 23 June. A Statement of Modification (which sets out proposed changes to the Schedule) was also published for a 4 week consultation period. Further details on how to respond to the Modification could be found in the announcement provided on pages 19-22 of the agenda.

In addition to the announcements provided within the agenda pack, the Chairman was pleased to announce that in September elite international cyclists would be racing through the streets of Wiltshire as part of the world's key cycling events, **Tour of Britain**.

More than 100 top international cyclists would be threading their way through the centre of Bradford on Avon, Trowbridge, Devizes and Pewsey on 12 September 2014.

The Tour of Britain was a cornerstone of the UK's cycling calendar and the country's biggest professional cycling event starting in Bath and finishing in Hemel Hempstead. Further details of the event would be released later in the

	<p>year but all were encouraged to attend the tour on 12 September in the Pewsey community area to witness what was expected to be an exciting event.</p>
20	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Matt Armstrong was welcomed to the floor to give a brief presentation on Community Messaging as part of his partner update.</p> <p>The presentation included that the Community Messaging pilot was in response to a consultation undertaken by the Police and Crime Commissioner. This had resulted in a number of objectives as outlined below:</p> <ul style="list-style-type: none"> <li>• Reduce crime and anti-social behaviour</li> <li>• Protect the most vulnerable in society</li> <li>• Put victims and witnesses first</li> <li>• Reduce offending and re-offending</li> <li>• Drive up standards of customer service</li> <li>• Ensure unfailing and timely response to calls for assistance</li> </ul> <p>Following a public opinion survey, 41% of those who responded had indicated that they were not happy with the visibility of policing within neighbourhoods. 46% also indicated a dissatisfaction with the information made available.</p> <p>The survey revealed the following:</p> <ul style="list-style-type: none"> <li>• Survey and improve satisfaction by delivering a consistent relevant message</li> <li>• Engage, warn and inform by geographic location</li> <li>• Two-way messaging</li> <li>• Accessible to the whole community</li> <li>• Improved police / community liaison</li> </ul> <p>The webpage of the national website was shown to the meeting. This could be found via the following link:  <a href="http://www.ourwatch.org.uk">www.ourwatch.org.uk</a></p> <p>There were currently 200 Wiltshire users on the national site which would be developed further to include faster paced messaging, information on crime trends, details of appeals, event advertisement, etc.</p> <p>The pilot site for the Pewsey community was expected to be in place by the end of summer 2014. Once the website was fully active engagement with community groups (including the Community Area Crime and Safety Group) would commence.</p>

(b) Wiltshire Fire and Rescue

Mike Franklin, of Wiltshire Fire and Rescue, reminded all that the area board had been made aware of a public consultation regarding closer working with Dorset Fire & Rescue Service.

At a meeting held on 12 June, it was agreed to delay the consultation until later in July. A further meeting was expected later this week where further details would be made available.

Mike Franklyn also informed the Board that there were now 6 retained fire fighter recruits in the Pewsey area at various stages of progress of application.

The Fire service were also in talks with the community area partnership to undertake a joint project arising from the JSA working with people who lived and worked on the Kennet and Avon Canal regarding boat fire safety.

(c) Wiltshire Clinical Commissioning Group (CCG)

No update was provided.

(d) Parish Councils

The updates provided from North Newnton and Woodborough Parish Councils were noted.

(e) Pewsey Campus

Curly Haskell, Chairman of the Pewsey Area Campus Team, provided an update on the campus as follows.

Construction of the MUGA (Multi Use Games Area) was expected to start on 21 July 2014 and should, weather permitting, be completed by the end of September.

Pewsey Academy School and Wiltshire Council continued to work together to develop the MUGA which although on academy land would be managed by the campus outside of school hours.

Work continued with Pete Smith (Project Manager) and Bruce Massie (B3 Architects) on the design of the campus which now included a new swimming pool. The final stage would be to set the final design within the budget which was expected by mid August. Static displays of the proposed site would be available to view thereafter. Full details would be made available by the Community Area Manager, Caroline Brailey, at that

stage.

Presentations in the Pewsey, East Grafton, Burbage and possibly Woodborough communities would take place in early September where officers from Wiltshire Council and members of the campus team would be on hand to answer any questions. Curly Haskell was also currently working on a FAQ sheet which he hoped to have available shortly.

The intention was to bring the final designs to the Pewsey Area Board on 15 September for approval before being submitted to Planning.

The Chairman thanked Curly for the update, noted the great work undertaken by the Campus team over the last 3 years to get to this stage and looked forward to receiving details of the plans at the next meeting.

Following questions received Curly clarified that facilities for skaters had been included in the planning design although the management and funding of it had yet to be decided by Pewsey Parish Council now that the facilities were to be a separate part of the campus (rather than in the old sports hall).

The sports centre was likely to be closed for a period of approximately 60 weeks. Alternative venues were being sought for use in that interim period. A suggestion received by the SHAK was that this could perhaps include the use of a portacabin in the interim period. The CAM confirmed that this would be investigated.

In noting a person centred approach to the delivery of health services in the future (which it was thought was likely to include mobile units bringing services to a central point in the community), the importance of an appropriate transport link to the campus was highlighted.

(f) Good Neighbours Scheme

No update was provided.

(g) Army Rebasing

Cllr Paul Oatway presented the updated which was included under page 30 of the agenda.

Ensuing discussion included the impact of army personnel and their families moving to the area on classroom capacity at Rushall or Woodborough and whether there would be adequate places to accommodate the increase.

Some members of the public proposed that the mothballed school should be reopened in Upavon area noting that both Rushall and Woodborough

	<p>were understood to be at capacity at present.</p> <p>The Chairman noted the concerns raised and highlighted the special Strategic Planning meeting taking place on 30 July at Salisbury City Hall where the Army Rebasing Masterplan would be discussed. All were encouraged to attend to express their views.</p>
21	<p><u>Pewsey Community Area Partnership (PCAP)</u></p> <p>Susie Brew and Patrick Wilson were welcomed to the meeting to give a brief update on the work of PCAP, including details of the bus services consultation.</p> <p><b>a) PCAP update inclusive of bus service consultation</b></p> <p>Following research undertaken an on-line directory containing basic information for approx 480 businesses in the community was compiled. Businesses were given the opportunity to enhance the information provided for a small fee. This directory would sit within the PCAP website which was due to launch within the next month, would supersede all other directories and would be kept up to date on a 6 monthly basis.</p> <p>PCAP was to run an event with Visit Wiltshire to promote tourism in the local community which PCAP were proposing should be held in the Heritage Centre.</p> <p>PCAP continued to provide what support it could to Pewsey EPIC and a meeting was due to take place with them on 10 July.</p> <p>A survey had taken place in relation to 'spice time' credits in the Pewsey area and a report on this would be released in the new couple of weeks. Although there was some initial scepticism about the scheme and how it would work in the area there was a desire for the scheme to be a success, noting the benefits it could bring for volunteers. The scheme allowed volunteers to accrue virtual time credits that could be exchanged for such things as leisure centre usage.</p> <p>A new steering group on dementia awareness was meeting on 18 July to develop events and activities for the community area.</p> <p>A Canal and Rivers Trust (CRT) managers meeting had taken place on 19 June. Following this useful meeting the CRT had now set up a forum which would allow relevant stakeholders the opportunity to get together and resolve outstanding issues.</p> <p>As an identified parish issue for Little Bedwyn, PCAP was to meet with Thames Water regarding the pumphouse flooding and surcharge issues raised earlier in the year to highlight the seriousness of the issue.</p>

An audit of the PCAP accounts had been undertaken and could be viewed if required. The PCAP Plan had also been updated by Susie Brew and a request for topics had already been issued.

The Parish Issues reporting system was to be released on 8 July. Any issues raised would be discussed at the next meeting of PCAP on 24 July.

### **Bus Service Consultation update**

The Passenger Transport Unit (PTU) had briefed the Board in January this year of a bus service review within the Pewsey area. A meeting was held at Woodborough Social Club on 7 May where the proposed changes were presented. This included replacing some services with timetabled routes, reducing the use of the call centre and closing the night and taxi bus service.

Noting the dissatisfaction of many residents both within the Pewsey and Devizes communities, the Community Area Partnerships of both boards linked together to respond to the consultation, requesting that time be given to allow for an additional option to be developed.

A further consultation meeting took place on 12 June where further data gathering took place. Alan James, a consultant brought on board to assist with developing the additional option, was welcomed to the meeting to provide further details.

Alan confirmed that his first task was to improve on the timetable for daytime services, noting that complete withdrawal of the service would not be right for the respective communities of Pewsey and Devizes. A revised draft timetable would be discussed with officers of the PTU.

The approach was to create faster direct services between Pewsey and Devizes at certain key times of the day and an improved rail shuttle service in the evening.

Further data collection had shown that the evening service was performing better than the daytime service with usage maintaining levels over the last year. The alternative option was likely to result in an improved daytime service and deliver some savings and Alan was confident that the same could be achieved for the evening service too.

School transport was highlighted where it was understood that the cost per individual was significantly higher than that of the public. Further work was being done to explore the reasons behind this to see whether cost savings could be made in this area.

Feedback from the public also indicated that an increase in fare would be preferable to a loss in service. There was also a case to be made that operating a more direct daytime service between Pewsey and Devizes could

	<p>open up a market not serviced by the Connect2 route, could increase usage and as a result reduce the cost per passenger figure.</p> <p>Clarification was also made that part of the renewal of contract would be the provision of new buses, recognising that the existing stock was in poor condition.</p> <p>It was understood that the PTU was to retender and would be consulting on the proposed service between 1 August and 10 September. It would be made clear to the PTU that the response to the consultation should be made available to the Board at its next meeting on 15 September.</p> <p>Thanks were given to PCAP and the consultant. The Board would continue to support an alternative to the initial proposals made and the Devizes area Board would be encouraged to do the same.</p> <p><b>b) PCAP work plan, budget and PCAP funding request.</b></p> <p>Patrick Wilson confirmed that PCAP had reviewed the budget for next year which was felt to be good and fair and asked that the Board endorse the request for funding as outlined within the report. It was also noted that the officer report recommended that should the funding request be endorsed that the funds should be transferred as one payment.</p> <p><b><u>Decision:</u></b></p> <p><b>To approve the whole year's core funding of £5,187 with an agreement to release the whole of this figure immediately; and</b></p> <p><b>That PCAP works with the Pewsey Area Board to develop projects or actions that target local priorities raised by the recent Joint Strategic Assessment (JSA)/What Matters to You event.</b></p>
22	<p><u>Appointment to Outside Bodies and Working Groups</u></p> <p>The Board was asked to appoint representatives to the outside bodies as provided in Appendix A of the report (page 45 of the agenda) and to reconstitute and appoint to the working groups for the year 2014/15 as provided within Appendix B (page 47 of the agenda).</p> <p>In presenting Appendix B, the following amendments were noted as follows:</p> <p><u>Shadow Community Operations Board</u></p> <ul style="list-style-type: none"> <li>• Town/Parish Council rep - Curly Haskell to be named as rep with Marilyn Hunt as deputy reps.</li> <li>• Education and Young People - Carol Grant to be named as the deputy rep.</li> <li>• User and Community – David, Line, Caroline Baynes and Bob Woodward as</li> </ul>

reps with Charmian Spickernell and John Rogers as deputy reps.

**Decision:**

- a) **To appoint the following Councillor representatives to Outside Bodies as set out below:**

**Pewsey Community Area Partnership – Cllr Paul Oatway  
Pewsey Youth Advisory Group (YAG) – Cllr Jerry Kunkler (Cllr Stuart Wheeler as substitute/deputy).**

- b) **To agree to reconstitute and appoint to the working groups as set out below:**

**Community Area Transport Group (CATG):**

<b>Position</b>	<b>Member</b>
Area Board reps (x3)	Cllr Paul Oatway Cllr Jerry Kunkler Cllr Stuart Wheeler
Parish Council reps (Pewsey)	Peter Deck Terry Eyles Richard Netherclift John Brewin Paul Cowan Dawn Wilson
Pewsey Community Area Partnership (PCAP) rep	Colin Gale
Chamber of Commerce rep	Patrick Wilson
Neighbourhood Policing Team rep	Vince Logue
Wiltshire Council Principal Transport Planner	Spencer Drinkwater
Wiltshire Council Senior Highways Engineer	Mark Stansby
Wiltshire Council Local Highways & Streetscene Engineer	Kristian Price
Wiltshire Council Highways Co-ordinator	Steve Matthews
Wiltshire Council Community Area Manager (CAM)	Caroline Brailey

**Shadow Community Operations Board:**

<b>Position</b>	<b>Member</b>	<b>Deputy</b>
Area Board rep	Cllr Paul Oatway	Cllr Jerry Kunkler
Town/Parish Council reps	Curly Haskell	Marilyn Hunt
Education and Young People rep	Wendy Spencer	Carol Grant
Wider Community rep	Caroline Saunders	
User and Community Group rep	David Line	
User and Community Group rep	Caroline Baynes	Charmian Spickernell
User and Community Group rep	Bob Woodward	John Rogers
Campus Delivery Manager	Sofie Nottingham	
Wiltshire Council Community Area Manager (CAM)	Caroline Brailey	

	<p><b>c) To note the Terms of Reference for the Working Groups as set out in Appendix C of the report.</b></p>
23	<p><u>LEADER Funding 2015 - 2020</u></p> <p>Alan Truscott (Plain Action) was welcomed to the meeting and gave a presentation on the future of LEADER funding and Local Action Group (LAG) within the Pewsey community area. This included the following information.</p> <p>The Pewsey community was primarily covered by the North Wessex Downs LAG represented by Dawn Hamblin. Alan Truscott (representative for the Plain Action LAG) was in attendance to give the presentation on her behalf and noting that Plain Action also covered a small portion of the Pewsey community area.</p> <p>Alan confirmed that LEADER was funding provided by the Rural Development Programme for rural projects and small businesses.</p> <p>LEADER Policy Priorities were understood to be:</p> <ul style="list-style-type: none"> <li>• Support for micro and small enterprises and farm diversification</li> <li>• Support for increasing farm productivity</li> <li>• Support for rural tourism</li> <li>• Support for increasing forestry productivity</li> <li>• Provision of rural services</li> <li>• Support for cultural and heritage activity</li> </ul> <p>During the funding programme between 2007 and 2013 there were 3 LAGs covering the Wiltshire community as a whole. From 2015 this was to be increased to 5 LAGs as follows:</p> <ul style="list-style-type: none"> <li>• Cotswolds Area of Outstanding Natural Beauty (AONB)</li> <li>• Plain Action</li> <li>• North Wessex Downs</li> <li>• Heart of Wessex (previously known as Sowing Seeds)</li> <li>• New Forest</li> </ul> <p>A map showing the areas covered by each was shown and could be found available as an appendix to the minutes.</p> <p>Alan confirmed that the purpose of the presentation was to inform Boards of the above priorities laid out by the EU and to identify areas of priority within the LAG area.</p> <p>A summary of funding granted by the respective LAGs across the Wiltshire area was shown. This equated to just over £4m of actual grant funding with a total investment (taking into consideration match funding) of over £8m as a result.</p> <p>LAGs were working to a tight timetable having been informed in August last year that they could bid for funding. A local development strategy was now being</p>

	<p>prepared for the 5 year period from January 2015 which would lay out proposals and which of the 6 priorities will be a focus.</p> <p>It was hoped that DEFRA would inform LAGs in December what funding would be available so that grants could be given from January 2015 onwards.</p> <p>It should be noted that grants awarded would be made in arrears.</p> <p>Contact details for both Alan Truscott and Dawn Hamblin were provided as follows:</p> <p>Alan Truscott (Plain Action)  Tel: 01380 732814  e-mail: <a href="mailto:atruscott@communityfirst.org.uk">atruscott@communityfirst.org.uk</a>  web: <a href="http://www.plainaction.org.uk">www.plainaction.org.uk</a></p> <p>Dawn Hamblin (North Wessex Downs)  Tel: 01488 680458  e-mail: <a href="mailto:Dawn.Hamblin@wiltshire.gov.uk">Dawn.Hamblin@wiltshire.gov.uk</a>  web: <a href="http://www.northwessexleader.org.uk">www.northwessexleader.org.uk</a></p> <p>The Chairman thanked Alan for the presentation.</p>
24	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application and a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><b><u>Decision</u></b>  <b>Sunflowers Pre-school was awarded £5,000 towards developing the garden area at the Nursery.</b>  <b><i>Reason The application met the Community Area Grants criteria for 2014/15.</i></b></p> <p><b><u>Decision</u></b>  <b>Great Bedwyn Cricket Club was awarded £3,738 towards the purchase of a new motor roller.</b>  <b><i>Reason The application met the Community Area Grants criteria for 2014/15.</i></b></p>
25	<p><u>Urgent Business</u></p> <p>There was no urgent business presented for discussion.</p>
26	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 15</p>

	<p>September 2014 at 7:00pm at Pewsey Vale School.</p>
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	<p>The Chairman thanked everyone for attending.</p>
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# Agenda Item 5

## **Chairman's Announcements**

<b>Subject:</b>	<b>Wiltshire Fire &amp; Rescue Service – Consultation</b>
<b>Officer Contact Details:</b>	Mike Franklyn
<b>Further details available:</b>	<a href="http://Wiltsfire.gov.uk">Wiltsfire.gov.uk</a>

### **Summary of announcement:**

A wide ranging consultation to consider options for the future of Wiltshire Fire & Rescue Service started on Monday 21 July.

Between now and 20 October, local people will be able to have their say on options including closer working with local authorities and the police through to a possible merger with Dorset Fire Authority.

A parallel consultation is being held in Dorset over the same period. In both counties local residents will be able to access further information and complete on-line questionnaires. In addition, a random selection of 12,000 households across Wiltshire and Dorset will receive the questionnaire directly. Information will also be placed in public buildings, including libraries, and consultation forums will be held with the public, businesses and voluntary organisations.

Simon Routh-Jones, Chief Fire Officer of Wiltshire Fire & Rescue Service, said: “We are keen to know what local people think about our options to strengthen our fire and rescue service. We have a number of potential ways forward, including a potential merger with Dorset Fire Authority. We are consulting widely on this important issue and we would encourage any views as no decisions have yet been made.

Cllr Christopher Devine, Chairman of Wiltshire & Swindon Fire Authority, said: “We face difficult financial times ahead that result from cuts to our central Government grant. We need to find significant savings from our limited budget whilst protecting frontline services. It is vital that local people take this opportunity to find out more about the proposals and have their say, and we would encourage as many people as possible to get involved now that the consultation has started.”

The consultation portal is accessible via [www.wiltsfire.gov.uk/strengtheningourfrs](http://www.wiltsfire.gov.uk/strengtheningourfrs)

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<b>Report to</b>	<b>Pewsey Area Board</b>
<b>Date of Meeting</b>	<b>15 September 2014</b>
<b>Title of Report</b>	<b>Area Board Youth Funding</b>

**PURPOSE OF REPORT**

From 1 October the area board will have a minimum of £9,906 towards funding for positive activities for young people.

A Local Youth Network (LYN) and Coordinating Group will be set up and it will be for that group to determine local priorities through consultation with young people and stakeholders and allocate funding (with agreement from the area board).

The system for allocating the youth funding is not yet in place.

In the meantime a number of requests have been received and this report is to ask Councillors to consider these requests so that they don't need to wait until the November meeting.

The requests are as follows:-

**1. Pewsey Vale School - Breakfast Club**

Wiltshire Council provided a second member of staff to help run this service in partnership with Pewsey Vale School. The second member of staff is no longer available. The school is able to employ a second member of staff providing funding is available.

The amount requested to enable the service to continue until April 2015 is £2,000.

**Recommendation:** Members to consider this request and if they wish to approve that they delegate authority to the Community Area Manager (in consultation with the chairman) to release the funding once the monies are received by the area board (likely to be 1<sup>st</sup> October)

**2. Great Bedwyn Youth Club – Animation Project**

To pay for a facilitator to provide four taught sessions. Young people who attend often ask for projects to go alongside the weekly sessions activities. In this case they asked for something more hands on, specifically to be delivered through the winter as they can't access sports. It's an area they felt would be interesting and would leave them with an end product. The project will develop over four weekly sessions. The leader will teach them how to use the equipment, to develop a story and help them put it together. This will end with their own short story they can take away on DVD.

The amount requested for this project is £331

**Recommendation:** Members to consider this request and if they wish to approve that they delegate authority to the Community Area Manager (in consultation with the chairman) to release the funding once the monies are received by the area board (likely to be 1<sup>st</sup> October)

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<b>Report to</b>	<b>Pewsey Area Board</b>
<b>Date of Meeting</b>	<b>15 September 2014</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

**A.** To ask councillors to consider five applications seeking 2014/15 Community Area Grant funding which are summarised below.

1. Manningford Village Hall requesting £1,545 towards purchase and installation of acoustic panels
2. Manningford Parish Council requesting £500 towards purchase and installation of defibrillator
3. Woodborough Road Safety Group requesting £446 for hedging to the path at the field in Smithy Lane to protect the privacy of residents
4. Wilcot Cricket Club requesting £5,000 towards a new pavilion
5. Pewsey Area Youth Council requesting £174 towards the purchase of XBOX driving equipment

**B.** To ask councillors to consider one application for Digital Literacy Funding as follows

Pewsey U3A for the purchase of a laptop to enable the group to run a computer group

**C.** To ask councillors to consider an additional £500 for campus expenses as previously agreed by the Area Board in September 2013.

It should be noted that numerous organisations approach the community area manager for advice; those that don't meet the criteria are not recommended to submit a full application. Only those that do meet the criteria are put forward for decision. It is for members to decide whether to approve or not, based on the information provided in this report.

Further information about each application and the Officer's comments can be found later in this report

## **1. Background**

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
  - 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
  - 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
  - 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work.
  - 1.5. Pewsey Area Board has been allocated a 2014/2015 budget of **£36,079** for community area grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
  - 1.6. In addition to CAGs councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
  - 1.7. Applications of up to and including £1000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
  - 1.8. In 2013/14 a single on-line application process for Community Area Grants (CAG) was introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
  - 1.9. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
  - 1.10. The decision to support applications is made by Wiltshire councillors on the area board.
-

- 1.11. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.12. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board [blogsite \(pewsey.ourcommunitymatters.org.uk\)](http://pewsey.ourcommunitymatters.org.uk). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<b>Background documents used in the preparation of this report</b>	<u>Area Board Grant Criteria and Guidance 2014/15 as approved by delegated decision</u>
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## **2. Main Considerations**

- 2.1. Pewsey Area Board has been allocated a 2014/15 budget of **£36,079** that may be allocated through Community Area Grants, Area Board/Councillor Led Initiatives and core funding for the CAP.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are four more funding rounds in 2014/15. This is the third and the remaining three (as long as funding is available) will be held on
- 3 November 2014
  - 12 January 2015
  - 9 March 2015
- 2.5. On 9 May 2011 it was agreed that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings that the Pewsey Community Area Manager, in consultation with the Councillors of the Pewsey Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the Pewsey Area Board budget. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Pewsey Area Board.

## **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the

individual project.

#### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.
- 4.2. If all grants are awarded at this meeting Pewsey area board will have a capital budget of £1,743. There is no revenue funding available, although there will be a separate revenue budget for positive activities for young people later in the year. See separate report. There is £1500 for digital literacy projects.

#### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

#### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

#### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Comments" of the funding report.

#### **8. Officer Comments**

Ref	Applicant	Project proposal	Funding requested
8.1.	Manningford Village Hall	Acoustic panels and installation	£1,545

- 8.1.1. This application meets the grant criteria 2014/15.
- 8.1.2. The applicant is the Manningford Village Hall Committee, a not for profit organisation. The total project costs are given as £3,095 – match funding is coming from Village Hall reserves
- 8.1.3. The level of noise when the hall is being used has been high and has had the affect of discouraging individuals to use the facility because of this problem. Specialists were engaged who have recommended acoustic panels to solve the problem.
- 8.1.4. It is anticipated that adding the panels will encourage more use of the hall. This will enable the Village Hall committee to encourage more local people to attend functions who would have been discouraged in the past.

Ref	Applicant	Project proposal	Funding requested
8.2.	Manningford Parish Council	Purchase and Installation of Defibrillator	£500

- 8.2.1. This application meets grant criteria 2014/15.
- 8.2.2. The total project costs are £3,400 – the balance of funding will be provided by Manningford Parish Council
- 8.2.3. The Parish Council has decided to install a defibrillator in the village as there is a large proportion of the community who are elderly and experience has shown that it takes at least forty five minutes for an ambulance to arrive.

Ref	Applicant	Project proposal	Funding requested
8.3.	Woodborough Road Safety Group	Purchase and planting of additional hedging at the field in Smithy Lane	£446

- 8.3.1 This application meets grant criteria 2014/5
- 8.3.2 The total project costs are £446.
- 8.3.3 The field path running from the Woodborough Club car park to Broad Street (Woodborough School) is used by some 80 children (and parents) twice a day in term time, and runs past several residents properties in the lower half of Smithy Lane. The existing hedging is very thin / low in three places, and causes those residents some concern over privacy issues, especially as the path runs at a relatively high level to those properties. Additional mature hedge planting is now urgently required for the October/November 2014 planting season.
- 8.3.4 Residents living in the lower part of Smithy Lane will have greater privacy from people using the field path.

Ref	Applicant	Project proposal	Funding requested
8.4	Wilcot Cricket Club	A new pavilion	£5,000

- 8.4.1 This application meets grant criteria 2014/5
- 8.4.2 The total project costs are £25,000
- 8.4.3 The Cricket Club would like to build a pavilion at Wilcot. It has never had one and is felt that it would be a huge benefit to encourage more people into the sport.
- 8.4.4 A pavilion would enable the Cricket Club to expand due to a larger number of people coming to watch and play at the ground, and also encourage more social events to be held there including fundraising. The

community of Wilcot will be able to watch the games and attend social events in the pavilion rather than being outside in all weathers.

- 8.4.5 The remaining funding is still being sought from The Lottery, Wiltshire and Swindon Community Foundation, together with local fundraising.

Ref	Applicant	Project proposal	Funding requested
8.5	Pewsey Area Youth Council	XBOX game and driving equipment	£174

- 8.5.1 This application meets grant criteria 2014/5
- 8.5.2 The total project costs are £348
- 8.5.3 Pewsey Parish Council is contributing half of the project costs.
- 8.5.4 Pewsey Parish Council sponsors the Pewsey Area Youth Council (PAYC) to run a monthly Saturday club for the area youth at the current SHAK. The PAYC asked the female attendees what they would like as a game rather than FIFA Soccer and the answer was an XBOX driving game with the real experience, hence the driving seat etc.

Ref	Applicant	Project proposal	Funding requested
8.6	Pewsey U3A	Purchase of Laptop for IT training	£400

- 8.6.1 This project meets the criteria of the digital literacy funding
- 8.6.2 The laptop will enable Pewsey Vale U3A to start up a computer group. The aim is to enable its members to become confident in the use of computers and the internet
- 8.6.3 The U3A have 268 members. The computer will be used by the computer group, but could also be used along with the group's projector by any of the interest groups, of which there are over 40 currently.

Ref	Applicant	Project proposal	Funding requested
8.7	Jerry Kunkler	Campus expenses	£500

- 8.6.1 This project meets the criteria of the Councillor Initiative Funding
- 8.6.2 The funding was initially agreed by the Area Board in September 2013 and it the team were invited to reapply once the initial award had been spent.
- 8.6.3 This is a revenue expenditure and is able to be funded due to the capitalisation of some of the Partnership's funding, awarded at the last meeting.

<b>Appendices</b>	Appendix 1 Grant Applications –
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Caroline Brailey, Pewsey Community Area Manager Tel: 01225 718609 E-mail: <a href="mailto:caroline.brailey@wiltshire.gov.uk">caroline.brailey@wiltshire.gov.uk</a>
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Grant Applications for Pewsey on 15/09/2014

ID	Grant Type	Project Title	Applicant	Amount Required
882	Community Area Grant	Animation Project	Great Bedwyn Youth Group	£331.20
849	Community Area Grant	Additional Path Hedging	WOODBOROUGH PARISH COUNCIL	£446.00
741	Community Area Grant	Pavilion for Wilcot Cricket Club	Wilcot Cricket Club	£5000
909		Breakfast and Lunch Club	Wiltshire Council	£2000.00
910		Pewsey Campus Mileage Expenses	Wiltshire Council	£500.00
881	Community Area Grant	installation of defibrillater at the Manningford Village Hall	MANNINGFORD PARISH COUNCIL	£500.00
884	Community Area Grant	Improve Acoustics of Manningford Village Hall	MANNINGFORD PARISH COUNCIL	£1545.00
919	Digital Literacy Grant	Laptop for use of Computer group at Pewsey Vale U3A	Pewsey Vale U3A	£400.00
920	Community Area Grant	PAYC Presents The SHAK	Pewsey Area Youth Council	£174.05

ID	Grant Type	Project Title	Applicant	Amount Required
882	Community Area Grant	Animation Project	Great Bedwyn Youth Group	£331.20

**Submitted:** 29/07/2014 12:36:46

**ID:** 882

**Current Status:** Application Appraisal

**To be considered at this meeting:**  
15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Animation Project

**6. Project summary:**

This project will enable Young People to engage with new animation. They will learn skills and experience the opportunity to make their own animation with a qualified instructor. They will be able to use their time effectively and productively. They will use their creativity to create a short film- an end product they can be proud off.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN83PB

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

05/2014

**Total Income:**

£5788.24

**Total Expenditure:**

£3909.05

**Surplus/Deficit for the year:**

£1879.19

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£400.00

**Why can't you fund this project from your reserves:**

The majority of our assets are tied up in grants for specific day to day costs such as our youth worker wages and rent. The small amount in reserves is from fundraising which supports other costs such as equipment for example food for cooking projects and other projects.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£331.20		
Total required from Area Board		£331.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Tuition	200.00			
Travelling costs	131.20			
<b>Total</b>	<b>£331.2</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Young people in the Great Bedwyn and local villages who attend the youth group will benefit. They will learn creative, art, animation and other technical skills. They will also be achieving a positive outcome for their own development in self esteem, confidence and participating with others.

**14. How will you monitor this?**

By keeping track of who attends, the amount of young people accessing it, and also their development before and after the intervention.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We are hoping to secure a Mac from a local Youth Development Centre, so that skills learned

can be continued within the centre.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

849	Community Area Grant	Additional Path Hedging	WOODBOROUGH PARISH COUNCIL	£446.00
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**Submitted:** 18/06/2014 10:13:35

**ID:** 849

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

This is a joint application from Woodborough Parish Council and the Woodborough Road Safety Group (WRSG). The need for this project has arisen after budgets and precepts have been finalised (WRSG is mainly funded by the pc).

**5. Project title?**

Additional Path Hedging

**6. Project summary:**

The field path running from the Woodborough Club car park to Broad Street (Woodborough School) is used by some 80 children (and parents) twice a day in term time, and runs past several residents properties in the lower half of Smithy Lane. The existing hedging is very thin / low in three places, and causes those residents some concern over privacy issues, especially as the path runs at a relatively high level to those properties. Additional mature hedge planting is now urgently required for the October/November 2014 planting season.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN9

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

Resident's privacy issues

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

06/2014

**Total Income:**

£3000.00

**Total Expenditure:**

£2930.00

**Surplus/Deficit for the year:**

£70.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£1532.00

**Why can't you fund this project from your reserves:**

This is a necessary project that has occurred since the budget and precept for 2014/2015 has been finalised. With the threat of precept capping looming large it is not considered prudent to reduce the level of free reserves any further.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£446.00		
Total required from Area Board		£446.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Hedging stock (mature)	240.00			
Stakes	84.00			
Ties	87.00			
Rabbit guards	35.00			
Total	<b>£446</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Residents living in the lower part of Smithy Lane will have greater privacy from people using the field path.

**14. How will you monitor this?**

Residents satisfaction level after two years from planting (the hedging stock selected is both

mature {120 > 150 cm]and fast growing [20 > 40 cm pa]).

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Not applicable

**16. Is there anything else you think we should know about the project?**

Not applicable

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

741	Community Area Grant	Pavilion for Wilcot Cricket Club	Wilcot Cricket Club	£5000
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**Submitted:** 01/04/2014 01:02:03

**ID:** 741

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Pavilion for Wilcot Cricket Club

**6. Project summary:**

We would like to have a pavilion for the Cricket Club at Wilcot, Near Pewsey as we have never had one at the Club and feel that it would be a huge benefit to encourage more people into the sport.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN9 5NS

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2013

**Total Income:**

£18794.00

**Total Expenditure:**

£17853.00

**Surplus/Deficit for the year:**

£941.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£20000.00

**Why can't you fund this project from your reserves:**

We don't not have enough in our reserves to complete the project

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£25000		
Total required from Area Board		£5000		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
pavilion	25000.00	Small Grant		10000.00
		lottery		
		Wilts		5000.00
		community		
		grant		5000.00
		Fundraising in		
		the Club		
<b>Total</b>	<b>£25000</b>			<b>£20000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Firstly the Cricket Club in Wilcot as we will be able to expand the Club due to a larger number of people coming to watch and play at the ground, and also encourage more social events to be held there including fundraising. Secondly the community in Wilcot, who will be able to come and watch the games and attend social events in the pavilion rather than being outside in all weathers, this includes the elderly and disabled.

**14. How will you monitor this?**

We shall advertise and encourage more spectators and players to the game and so shall

monitor it through the year.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We shall try to do more fundraising towards the project.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

909		Breakfast and Lunch Club	Wiltshire Council	£2000.00
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**Submitted:** 20/08/2014 16:31:10

**ID:** 909

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Breakfast and Lunch Club

**6. Project summary:**

To support a member of staff to run the breakfast and lunch club

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN9 5EW

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£4000.00			
Total required from Area Board		£2000.00			
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed	£
Member of Staff	2000.00		Pewsey Vale School	yes	2000.00
Member of Staff	2000.00				
Total	<b>£4000</b>				<b>£2000</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

School Children who are dropped off in buses for school from 7.45 am and who need somewhere to go and have breakfast before the start of the school day. there are over 100 for breakfast most days, particularly during the winter months, and 50-60 lunchtimes

**14. How will you monitor this?**

Numbers using the clubs

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is likely to be a priority for the LYN once it is established and further funding will be needed

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

910		Pewsey Campus Mileage Expenses	Wiltshire Council	£500.00
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**Submitted:** 21/08/2014 09:23:42

**ID:** 910

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Pewsey Campus Mileage Expenses

**6. Project summary:**

To replenish the funding to the team, as per application to Pewsey Area Board September

2013

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN9 5EW

**9. Please tell us which theme(s) your project supports:**

Inclusion, diversity and community spirit

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£500.00		
Total required from Area Board		£500.00		
Expenditure		Income		Tick if income
(Itemised	£	(Itemised		confirmed
expenditure)		income)		£
Expenses	500.00			



881	Community Area Grant	installation of defibrillator at the Manningford Village Hall	MANNINGFORD PARISH COUNCIL	£500.00
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**Submitted:** 28/07/2014 22:29:58

**ID:** 881

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

This is a grant that is applicable to the installation of a Defibrillator in the Parish

**5. Project title?**

installation of defibrillator at the Manningford Village Hall

**6. Project summary:**

The Parish Council has decided to install a defibrillator in the Village as we have a large proportion of the villagers who are of an old age and it would be beneficial as it could take at least 3/4 hr to get attendance from the Ambulance Service

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

Manningford Village

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2014

**Total Income:**

£7891.00

**Total Expenditure:**

£2896.00

**Surplus/Deficit for the year:**

£4995.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£7912.00

**Why can't you fund this project from your reserves:**

We can but this is a grant that we understand is available

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3400.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Defibrillator	3200.00	Our Reserves	yes	2700.00
Installation	200.00	Our reserves	yes	200.00
Total	<b>£3400</b>			<b>£2900</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This is to provide a service which is supported by the South West Health Service to help them when it is urgently required to provide this equipment and they are not able to in the time span that is necessary

**14. How will you monitor this?**

We have a number of people who have come forward to be trained in the use of this equipment, and we will be able to constantly keep a log of when the unit is used

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This will be maintained by the Parish Council out of the Annual Precept going forward

**16. Is there anything else you think we should know about the project?**

NOT Applicable

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

884	Community Area Grant	Improve Acoustics of Manningford Village Hall	MANNINGFORD PARISH COUNCIL	£1545.00
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**Submitted:** 29/07/2014 21:47:20

**ID:** 884

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Improve Acoustics of Manningford Village Hall

**6. Project summary:**

We have a situation currently in our Village Hall where the level of noise when it is being used, has been high and has had the affect of discouraging individuals to use the facility because of this problem. Basically you cannot hear what anybody is saying. We have engaged the expertise of specialists, and they have recommended us to install these Acoustic Panels to solve the problem. The advantages of adding the panels will be to encourage more use of the hall. This will enable the Village Hall committee to encourage more local people to attend functions who would have been discouraged in the past.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

Manningford Village

**9. Please tell us which theme(s) your project supports:**

Inclusion, diversity and community spirit

If Other (please specify)

The Hall would be more attractive for functions ranging from childrens events through to OAPactiviti

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£6827.00

**Total Expenditure:**

£5388.00

**Surplus/Deficit for the year:**

£1439.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£4854.00

**Why can't you fund this project from your reserves:**

We require to keep a certain amount of funds available to ensure that Village Hall Committee does not run out funds to maintain the upkeep of the Village Hall. The Boiler system needs to be replaced so as to make the heating more economical and efficient

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£3095.00		
Total required from Area Board		£1545.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Acoustic Panels	2645.00	Village hall reserves	yes	1100.00
Installation	450.00	Village hall reserves	yes	450.00
Total	<b>£3095</b>			<b>£1550</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The hall would be more attractive for functions ranging from children\'s events through to OAP activities

**14. How will you monitor this?**

We would monitor the benefit by measuring the increased lettings of the village hall for functions

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

As a Capital Cost, there will be no on going cost. Functions will support the up keep and maintenance of the Village Hall

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

919	Digital Literacy Grant	Laptop for use of Computer group at Pewsey Vale U3A	Pewsey Vale U3A	£400.00
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**Submitted:** 04/09/2014 12:24:35

**ID:** 919

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Digital Literacy Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Laptop for use of Computer group at Pewsey Vale U3A

**6. Project summary:**

Enable Pewsey Vale U3A to start up a computer group. The aim is to enable our members to become confident in the use of computers.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN9

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

If Other (please specify)

U3A members are all retired or semi- retired, many have never used a computer or need instruction

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

09/2013

**Total Income:**

£3206.00

**Total Expenditure:**

£3200.00

**Surplus/Deficit for the year:**

£6.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£2900.00

**Why can't you fund this project from your reserves:**

We are part of a National Organisation - the Third Age Trust, whose financial recommendation is that we keep up to 12months running costs in our account.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£400.00		
Total required from Area Board		£400.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed    £
Laptop computer	400.00			
Total	<b>£400</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Pewsey

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Members of Pewsey Vale U3A - we have 268 members. The computer will be used by the computer group, but could also be used along with our projector by any of the interest groups, of which there are over 40 currently.

**14. How will you monitor this?**

A diary will be kept of use users of the laptop.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Members of the computer group will self finance the running of the group, but the Committee will support this.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

920	Community Area Grant	PAYC Presents The SHAK	Pewsey Area Youth Council	£174.05
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**Submitted:** 04/09/2014 13:28:05

**ID:** 920

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/09/2014 Pewsey

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

PAYC Presents The SHAK

**6. Project summary:**

To provide gaming equipment for young people to enjoy and appreciate as part of a monthly youth club sponsored by Pewsey Parish Council. The equipment will be available for use by other Pewsey area youth clubs.

**7. Which Area Board are you applying to?**

Pewsey

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN9 5EQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£348.11		
Total required from Area Board		£174.05		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
F1 2013 XBOX 360 and FORZA Motorsport 4 XBOX 360	28.00	Pewsey Parish Council	yes	174.06
Ferrari F458 Italia Racing Wheel and Pedals XBOX 360	73.11			
Black Playseat Evolution 2013	247.00			
Total	<b>£348.11</b>			<b>£174.06</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?****13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This funding support would be a boost for the Pewsey Area Youth who are losing a valuable facility for the next 2 years. This facility will not only used on a monthly basis when the PAYC run the Saturday club but once the regular Youth facilities are sorted for the Youth then it will be used by the area youth when the Youth social club is up and running.

**14. How will you monitor this?**

This will be monitored on a monthly basis when the club is run.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

One off cost

**16. Is there anything else you think we should know about the project?**

Pewsey Parish Council has agreed to match fund to meet the total cost of £348.11

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

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## Meeting Notes and Recommendations to Pewsey Area Board 15 September 2014

### COMMUNITY AREA TRANSPORT GROUP MEETING HELD ON WEDNESDAY 23 July 2014

#### Attendees

Jerry Kunkler – Pewsey Area Board  
Terry Eyles – Pewsey Parish Council  
Colin Gale – Rushall Parish Council  
Peter Deck – Pewsey Parish Council  
Patrick Wilson – Pewsey and District  
Chamber of Commerce  
Dawn Wilson – Wilcot and Huish Parish  
Council  
Noel Mascell – Upavon Parish Council

Paul Oatway – Pewsey Area Board  
Caroline Brailey – Wiltshire Council  
Mark Stansby – Wiltshire Council  
John Brewin – Woodborough Parish Council  
Carolyn Whistler – North Newton Parish  
Council  
Spencer Drinkwater – Wiltshire Council  
Richard Netherclift & David Proto –  
Manningford Parish Council

#### 1. Apologies

Sergeant Logue, Kristian Price, Steve Matthews, Paul Cowan

#### 2. Review of C and Unclassified Roads

C38 & C8 – The Cabinet Report has been published and a link was included with the agenda. The report recommends no change to the C8, so this will remain a 60mph limit. There are three sections on the C38, it was recommended to make no change to section 14, but to recommend a reduction from 60 to 50 on sections 15 and 16. The cost is likely to be approx £3,000 per section to implement the limit change, but as there are two sections the advert costs can be shared. So the total will be between £4-£6k. The next stage, if CATG agreed, would be formal advert which will enable the community to respond. The group discussed what sort of contribution it would like to see from parishes affected. A number of parishes have low precepts and it was mentioned that parishes need to start thinking about upping their precepts. It was proposed and agreed that for now, the advert is done so that full consultation can take place, and that CATG pay £1,000 for this. This was agreed by the group. Parishes were asked to think about what sort of contribution might be fair across the board. **Action All.** Carolyn pointed out the recommendation in the report for reinstatement of a road sign. **Action Mark**

**Recommendation for Pewsey Area Board to agree the payment by CATG of £1,000 for formal advert**

#### 3. Budget

Spencer & Mark to update – not much to report, haven't spent any money – Grey Flags survey is all that has been spent. Committed to speed limit advert. Costs could go up or down, but likely to be accurate (Grey Flags).

#### 4. SID/CSW

Nothing to Report

#### 5. 20mph requests

Nothing to report, but Mark clarified that CATG had approved Woodborough and Easton Royal to be assessed – highways are now gathering data, looking at speeds, types of roads, where limit terminal points might go. The officer recommendation could be not to implement, but of the two put

forward he feels it is unlikely. Metro counts not down yet. Highways are considering commissioning a team to do all surveys across Wiltshire but this has been delayed as some CATGS deferred decisions of which sites to nominate. The 20mph programme was always this year to investigate/produce report / recommendation. Implementation was always 2015/16. Not drastically behind. Zones will be significantly costly.

## **6. Active Priority List Updates**

- a. Pedestrian access to Pewsey Station (raised 17/07/09) – the detailed design is now being done Spencer said that unfortunately they didn't get an extension for LSTF funding into 2015– so there is no money next year. They will continue to work to get the scheme ready which will include the next phase which is consultation. This will be done Sept/Oct time and Spencer will liaise with Pewsey Parish Council.
  - b. Footpath Grey Flags, Upavon (raised 13/10/11) Mark has received confirmation from Upavon Parish Council that the section across Grey Flags itself will not be pursued at moment, so they are now just looking at the section from the 4 properties and south side of Riverside Park. The design was ready prior to legal process but they are now finalising it and need to revise the estimate. Legal have everything they need to process the dedication of land. All systems go, although hedges need to be removed and fence constructed. This is Upavon Parish Council's responsibility. **Action Noel to take back to PC that hedge needs to be removed and fence constructed. Mark will issue dates to Upavon PC so they know when they need to do this by.**
  - c. Rail & Canal Bridge pedestrian safety Great Bedwyn (raised 19/03/13) – still in detailed design phase – dealing with lots of agencies First Great Western, Network Rail, Thames Water and Southern Electric. They are making progress – there will be road closure when it is built due to ducting for street light improvements. LSTF money needs to be spent so it needs to be built by end March 2015. There will be more parking and parking restrictions at The Knapp. **Action Spencer to provide Caroline with wording for issues system and it was recommended that the Knapp Issue no. 1594 be closed**
  - d. Bus waiting area, Wilcot (raised 11/04/14) – Preliminary design work underway– slow progress in the office as the person is busy with the Great Bedwyn job. It is unlikely to be done by Autumn, but hopefully will be by Winter.
  - e. Footpath A345 Prospect to French Horn (raised 09/09/11)– Feedback from Pewsey Parish Council that they would like this removed as well as h. Sunnyhill Lane to Prospect. **Action recommend to area board to close these issues.**
  - f. Footpath A342 Rushall (Elm Row) (raised 03/08/09) – initial feasibility study to be done this financial year – ongoing.
  - g. Rushall, completion of footway from Old Barnyard to Church Lane (raised 07/02/14)– initial feasibility study to be done this financial year on back burner for later in year.
- Inactive Priorities (for info)
- h. Footpath A345 Sunnyhill Lane to Prospect (raised 30/09/11) **as e above**

**7. Proposed crossing North Street/Goddard Road** another LSTF project, but unfortunately there is no LSTF funding to implement. The design work will continue until funding is discontinued. There will be Substantive Funding Scheme next year so if the scheme is ready a bid could be made for funding from that. **Action: Add to priority list.**

## 8. Review Current Area Board Issues List (highways issues)

ID	Raised	Division	Issue	Latest Update
535	02/11/09	Vale	Increasing volumes of traffic using C52 (Manningford) as a rat run	The survey has been done – David posted a copy to Spencer. It was done on the 13th May and just under 50% of the vehicles leave the A345, go through Manningford and get back onto the A345.
This doubles the amount of traffic entering the village – there are 600 vehicles a day and 300 are going straight through. <b>Action Spencer to check metro results.</b> The group discussed a number of ideas about what could be done to stop this? Manningford Parish Council would be happy to contribute to a scheme. Mark said that humps are expensive and need lighting. Chicanes are a possibility but also need lighting. Highways could look at a series of interventions and provide costs etc if CATG decide this is a priority, but resources are low in highways. It was agreed that this would be put on the Active Priority List for a study to be done when resources allow – probably next year.				
1594	06/05/11	B&B	Problems with commuter parking at The Knapp Great Bedwyn	Wording to be provided – <b>Recommend it to be closed</b>
1723	25/06/11	Vale	Speeding through Alton Priors	Parish Council undertaking Community Speed Watch. Area is on the list for twice yearly SID, Police check it. <b>Recommend to be closed.</b> Paul to update PC
2469	27/07/12	Vale	Dangerous junction at Cross Hayes, Wilcot	New signage installed. Road closure imminent for high grip friction surface – being done now. White lining will be reinstated
2700	01/12/12	Pewsey	Lack of street lights near Pewsey station on A345	Installed, <b>Recommend to be closed</b>
2885	29/03/13	Pewsey	Speeding on Wilcot Road nr Schools	Waiting for the school warning sign to be moved nearer to the school (currently near Rawlins Road)– Still waiting <b>Action Jerry to talk to Cllr Whitehead</b>
2945	16/05/13	Pewsey	Speeding through Easton Royal	Waiting for new signage – done part but not all
3169	28/11/13	Vale	Traffic from Devizes regularly overshoots the Rushall junction	It was agreed last meeting that an unraised painted box and lines would be installed this is due to be done by end Sept
3228	03/02/14	Pewsey	Request for 30mph repeater signs on B3087 through Easton Royal	Report sent to Parish – the existing 30mph repeaters are correct. Closed -
3489	18/07/14	Vale	Request for Horse Warning Signs, Alton	£150 per sign, 2 signs needed. It was agreed to <b>recommend to the area board that CATG contributes £150</b>
3493	19/07/14	Pewsey	Request for funding towards new finger post, Wootton Rivers	Agreed to <b>recommend to the area board that CATG contributes £150</b>

Cllr Oatway mentioned the problem of a blocked drain on the A345 at Manningford. The road flooded in the winter, and again the road flooded last weekend during the storm. He expressed the need for it to be dealt with before next winter.

Caroline mentioned the recent email to the group from Paul Cowan and Kristian's reply. Kristian will write to the landowner regarding the hedge, and Caroline will contact passenger transport re the buses waiting for up to an hour on the A345 at Salisbury Road business park.**Action Kristian & Caroline**

**9. Date of next meeting** – 15 October 2014 – 2pm Pewsey Parish Office

**10. Recommendations to Pewsey Area Board**

**to agree the payment by CATG of £1,000 for formal advert for the C38 speed limit review.**

**to add the Crossing in Goddard Road to the Priority List**

**to add issue number 535 - Increasing volumes of traffic using C52 (Manningford) as a rat run, to the Priority List**

**3489 – funding towards horse warning signs, Alton - £150**

**3493 – funding towards finger posts – Wootton Rivers £150**

**It is also recommended that the following issues be closed**

**1594 – Parking at The Knapp (more parking to be installed, with parking restrictions)**

**1884 - Foopath between Prospect and the French Horn (not viable, Parish Council do not support)**

**1931 – Footpath from Sunnyhill lane to Prospect (not viable, Parish Council do not support)**

**1723 – Speeding at Alton Priors (being dealt with by CSW and Police visits)**

**2700 – Street light at Pewsey Station (completed)**

Report Author: Caroline Brailey, Pewsey Community Area Manager

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## Pewsey Community Area Board

July 2014



### 1. Neighbourhood Policing

**Team Sgt:** Vincent Logue

#### **Pewsey West Team**

Beat Manager – PC Richard Barratt

PCSO – Joe Sadd

#### **Pewsey East Team**

Beat Manager – PC Teresa Herbert

PCSO – Jonathan Mills

### 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### 3. Police and Crime Commissioner: Mr Angus Macpherson

PCC website: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

### 4. Performance and Other Local Issues

I would like to welcome PCSO Jonathan Mills to the Pewsey team. Jonathan has moved across from the Marlborough NPT and has been making himself known in the area very quickly. He replaces Melissa Camilleri who has moved to the Devizes NPT.

#### **Pewsey East**

##### **Dwelling burglaries**

The village of Great Bedwyn has experienced four dwelling burglaries since May, all via insecure windows and doors with, jewellery and cash stolen. Target hardening and security advice has been provided to victims, high visibility patrols conducted and the dog section is assisting with late evening patrols on foot. Regular Police surgeries in the village are planned, using the mobile Police unit; for community reassurance and local access.

##### **Speed enforcement**

Concerns have been raised by community members of Easton Royal, Milton Lilbourne and Little Salisbury regarding speeding vehicles throughout this area on the B3087. The NPT will look to focus upon community safety via enforcement and partnership engagement.

An operation was conducted in July, in partnership with Tidworth NPT to disrupt, stop search and deal with offences in relation to the illegal use of controlled drugs. This event was also effective in intelligence gathering and resulted in the issue of a cannabis street warning to one individual.

A rural crime operation was conducted on the evening of 17<sup>th</sup> August, working in partnership with the Rural Crime Team and Marlborough NPT, covering the Pewsey East villages, in response to an increase in reports of night-time poaching activity and criminal damage to farmland.

### **Pewsey West**

We have been working on our priorities for the period 1<sup>st</sup> May - 6<sup>th</sup> August, which was possible drug use and drug dealing in the Wilcot area. We tackled this through targeted patrolling, developing and building on intelligence, & stopping and searching people and vehicles. This priority had been rolled over and during the last period we stopped a vehicle, believed to have been leaving the Wilcot area, where a large quantity of cannabis was found the driver was arrested and subsequently charged with possession of drugs with intent to supply.

### **Violence Offences**

Since 1<sup>st</sup> June there have been 15 violence offences in Pewsey West. The majority of these have been low level but 7 have been linked to Domestic Violence. 5 have been disputes between people who know each other. Given the persistent nature of most of these matters, we are in the process of working with the individuals concerned, one of the housing associations and the Council ASB officers to try to tackle them. An ASBRAC referral has been submitted for further intervention with two parties and joint visits between police and the housing association have been made to tenants believed to be involved in ongoing disputes.

### **Burglaries and thefts**

Unfortunately there were 5 break-ins in the early hours of 19/07 to premises on the Woodborough Garden Centre site. We have visited each of these premises and have arranged crime prevention advice / intervention with the crime prevention officer to all of those affected. We have changed our shifts on several occasions over the last couple of months to carry out burglary patrols in our area during the night time / early hours of the morning during which several vehicles have been stopped and occupants spoken to.

In the last month there has only been one break-in to a commercial building where nothing was taken - It is thought that this might have been a prank.

### **ASB**

We have had a few new reports of boy racers at the CO-OP car-park. We have started patrolling the area regularly again and involving the CO-OP and Wiltshire Council to try to tackle the problems. During our patrols 14/06, one motorist was stopped for riding a motorcycle with no helmet. He was subsequently issued with an endorsable FPN for this offence and for driving with no insurance. Words of advice have also been given to some motorists and ASB warning letters have been sent out to people believed to be involved in nuisance behaviour.

## **Neighbourhood Alert**

On the 20<sup>th</sup> August 2014 NHW and Police were in the Coop car park for the launch of community messaging.

Wiltshire Police, Police and Crime Commissioner (PCC) for Wiltshire and Swindon, Angus Macpherson and Wiltshire & Swindon Neighbourhood Watch Association are launching this new two way communications tool which people can sign up to at [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk).

Malmesbury, Pewsey, Swindon West and Warminster are the first four neighbourhood policing areas going live on Wiltshire and Swindon Community Messaging. People who live or work outside these areas can still sign up and they will receive messages as and when their area neighbourhood policing team starts to use Community Messaging.

PCC Angus Macpherson, who is commissioning this new initiative, said: "Both myself and Wiltshire Police Chief Constable Pat Geenty are committed to involving communities in the prevention and reduction of crime and anti-social behaviour, in line with priorities in my Police and Crime Plan and the Force Delivery Plan.

"Wiltshire and Swindon Community Messaging is an exciting new system allowing the police to send emails, texts and voicemail messages to those signed up. It means we will be able to share information quickly and efficiently with our communities, including Neighbourhood Watch coordinators and members."

People who sign up via [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk) will be able to receive messages about policing and crime matters in their area, such as community policing news and events, appeals for information and crime prevention advice.

They will also be able to reply to messages, feeding back information to their local neighbourhood officers to help them in policing their local area.

Wiltshire Police Chief Constable Pat Geenty said: "This is additional tool with lots of potential for us to use to engage, inform and involve our communities in policing and crime matters. This is in line with our ethos to see pro-active, preventative policing becoming a permanent feature within Wiltshire Police and involving communities and more volunteers in policing and crime related issues."

The Office of the PCC, Wiltshire Police and Wiltshire & Swindon Neighbourhood Watch Association have been working together to set up Wiltshire and Swindon Community Messaging. It is part of a national system called [Neighbourhood Alert](#), which is used by national Neighbourhood Watch and 12 other police forces.

Wiltshire & Swindon Neighbourhood Watch Association Chairman Gwyn Comley said: "We are really looking forward to using this new messaging system, which will mean we have a central database of our coordinators and members. During the sign up process, people are also asked if they wish to be part of or start a new Neighbourhood Watch scheme and I would encourage people to do so. The aim of Neighbourhood Watch is to bring neighbours together to create strong, friendly, active communities where incidents of crime and anti-social behaviour are less likely to happen."

Joining Wiltshire and Swindon Community Messaging is quick, simple and free. There are no contracts, costs or obligations of any kind for anyone who signs up.

To join Wiltshire and Swindon Community Messaging or to find out more visit [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

Wiltshire and Swindon Community Messaging will NOT be monitored 24 hours a day. People should always call 999 in an emergency or 101 in a non-emergency.

## Crime Statistics

EC Pewsey NPT	Crime				Detections*	
	12 Months to August 2013	12 Months to August 2014	Volume Change	% Change	12 Months to August 2013	12 Months to August 2014
Victim Based Crime	443	374	-69	-15.6%	15%	14%
Domestic Burglary	21	15	-6	-28.6%	29%	13%
Non Domestic Burglary	93	69	-24	-25.8%	2%	0%
Vehicle Crime	90	58	-32	-35.6%	1%	3%
Criminal Damage & Arson	78	68	-10	-12.8%	15%	7%
Violence Against The Person	55	71	+16	+29.1%	53%	42%
ASB Incidents	198	212	+14	+7.1%		

Overall crime remains low and the crime statistics chart reflects this. The rise in violent crime is attributable to a few individuals who the NPT are working very hard to disrupt. Linked to the violent crime is ASB and the increase here relates to those same individuals.

**Matthew Armstrong**  
Sector Inspector, Pewsey

## **Update for Pewsey Area Board**

<b>Update from</b>	<b>Wilcot and Huish (with Oare) Parish Council</b>
<b>Date of Area Board Meeting</b>	15/09/2014

### **Headlines/Key Issues**

- **The camp site at the Golden Swan public house in Wilcot**  
 Many complaints have been received regarding excess noise at the camp site during the summer months and these have been passed to Wiltshire Council's Enforcement Officer and the Environmental Protection Officer. The Parish Council continues to collate complaints and information from local residents whilst awaiting the outcome of Wiltshire's investigations.
- **The canal at Wilcot**  
 Members of the Parish Council participated in the first meeting called by Matthew Symonds of the Canal and River Trust, and plan to attend the second meeting in October. The Parish Council have contacted the Pewsey and District Angling Club to advise them that these meetings are taking place.
- **Resurfacing of the C264 at West Stowell**  
 The Parish Council wait to hear when resurfacing will take place. Dates have been forthcoming since May but work is yet to commence.
- **Mobile Phone Signal**  
 The Parish Council are making contact with mobile phone companies to try to push for an improvement in mobile phone signal strength, and improved broadband speed.
- **Enforcement Notice 13/00771/ENF**  
 The Parish Council continues to chase the results of the above enforcement notice which is being passed between Highways and Planning departments. This was raised in December 2013 and, to date, no decision has been received.
- **Defibrillators**  
 The third defibrillator for the parish has been delivered and is waiting to be installed. The Parish Council appreciates the efforts of Cllr Dawn Wilson in driving this project on behalf of the Council. Each of the three villages in the parish now has (or will shortly have) its own defibrillator.
- **WW1 Commemoration Events**  
 The Parish Council offers its congratulations to East Grafton for organising the Remembrance and Commemoration Service on 3 August. It was a wonderful service and very well organised.

The Parish Council offers its congratulations to Wiltshire Council for organising the Commemoration Service at Tidworth Military Cemetery on 30 July, but was a little disappointed that none of the names of the fallen from the parish were represented on the wall of remembrance.

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## ***Update for Pewsey Area Board***

<b>Update from</b>	<b>North Newnton Parish Council</b>
<b>Date of Area Board Meeting</b>	15 September 2014

### **Headlines/Key Issues**

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The defibrillator fund is looking good and with the help of a grant from Pewsey Area Board we have nearly reached our target. Thanks to everybody who has contributed so far and for help and advice from Woodborough

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The parish has appointed a Flood Warden and is in the process of producing a Flood Plan with the help of Renate Malton of Wiltshire Council

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Speed limit review for sections of C38 and findings to be further discussed at next CATG meeting in October

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